

BCV RISK MANAGEMENT PROCEDURE



USE RATING: D

TENNIS AND BASKETBALL COURT - WILKIN

- Use:
- A Must be operated by Baptist Camping Victoria qualified staff
 - B In house training at Baptist Camping Victoria required before using this equipment
 - C Safe operating procedures must be read and adhered to by all users of this equipment
 - D Does not apply

Risk	Likelihood	Consequences	Initial Level of Risk	Description of risk	Risk management strategy	Revised level of risk
Cuts, abrasions, wounds, burns, friction	Possible	Minor	LOW	1.Participants cut themselves on sharp edges of net or fence.	1.Ensure equipment is set-up and maintained to manufacturer’s standards. 2. Remove elements from service if damaged. 3. Ensure participants wear closed toe shoes 4. Inspect and repair as required.	LOW
Stuck, crushed, entangled	Possible	Minor	LOW	1. Injury when participants collide with another participant. .	1.Ensure Participants are playing safely at all times. 2. Ensure activity is supervised by a capable adult.	LOW
Slip, Trip, Fall	Possible	Moderate	MEDIUM	1.Participant losing footing or slips on wet ground 2. Participant trips over balls or equipment	1.Ensure Participants are playing safely at all times. 2. Ensure activity is supervised by a capable adult. 3.Remove unnecessary equipment and obstacles	LOW
Exposure to elements	Possible	Minor	LOW	1.Participants may suffer heatstroke or sunstroke in extreme heat, especially children or elderly. 2. Risk of electrocution in storms 3. Risk of hypothermia in cold conditions 4. Risk of slipping in wet conditions.	1.Wear sun protection in hot weather 2. Do not run activity in temperatures above 34° 3.Do not conduct activity in storms to minimise risk of electrocution 4.Participants should wear clothing appropriate to conditions 5.Do not conduct activity if deemed unsafe due to weather conditions.	LOW
Bites & Stings	Possible	Major	MEDIUM	1.Participants may be bitten by snakes, bees, ants within the surrounding area	1.Reduction by instruction 2.Reduce risk by filling in ant holes 3.Reduce leaf litter and ground coverage that may attract snakes	LOW



RISK ASSESSMENT MATRIX

Baptist Camping Victoria prioritises safety for all activities and uses this Risk Matrix as a tool to assess and manage risk effectively.

		Consequence				
		Minor	Moderate	Major	Critical	Catastrophic
Likelihood	Rare	Low	Low	Low	Low	Medium
	Unlikely	Low	Low	Medium	Medium	Medium
	Possible	Low	Medium	Medium	High	High
	Likely	Medium	Medium	High	High	Extreme
	Almost Certain	Medium	High	High	Extreme	Extreme

Consequence	Minor	Moderate	Major	Critical	Catastrophic
Health and Safety	Injury treatable in workplace (First aid)	Minor injury requiring professional medical attention or lost time from workplace	Injury requiring hospitalisation	Major Injury requiring prolonged hospitalisation and rehabilitation.	Injury causing significant permanent disability or death

Likelihood	Definition
Almost certain	Is expected to occur; almost inevitable
Likely	Will occur in most circumstances; not surprising if it happens
Possible	Possible or likely to occur in some circumstance
Unlikely	Could occur in some circumstances; surprised if it happens
Rare	May occur only in rare or exceptional circumstances, but would be highly unexpected