



Activity Description:

Search Games – Amazing Race / Happy Snaps / Intro Rogain / Riddle Hunt / etc.

Location:

Around the Main Site



- Use: **A** Activity must be operated by Baptist Camping Victoria qualified staff.
B In-house training by Baptist Camping Victoria staff required before using this equipment.
C No training required, but all Safe Operating Procedures must be read and followed by all users.
D 'Use Rating' does not apply/is not required.

Activity Use Rating: **A/B/C**
 (See Guide Beside)

(Refer to RISK MANAGEMENT MODEL over Page)

	Initial Matrix Level	Specify Hazard/s	Actions Taken/Control measures to reduce this risk	Revised Matrix Level
Activity/Task Hazard Identification				
✓	M	Injuries from fences, low branches	Inspection of Activity's Areas prior to commencement, encourage awareness of surroundings.	L
✓	L	Tangled in fence	Encourage awareness of surroundings, Avoiding climbing over/through/under fences.	L
		Electric shock	N/A	
		Manual handling / Ergonomics	N/A	
✓		Infectious Agents or Materials	N/A	
✓	M	Uneven ground, slippery surface, roots and fallen branches	Encourage awareness of surroundings, exercise caution and plan routes around questionable terrain.	L
✓	L	Losing student on hike / Student walking off	Instructions given to remain with their group/s. Give instructions for what to do if lost.	L
Workplace Conditions/ Environmental Hazard Identification				
✓	M	Dehydration, Hypo/Hyperthermia	Instructions given to drink before commencing. Participants to wear adequate clothing. Activity not suitable during severe weather.	L
✓	M	Wind-chill	Adequate clothing worn to maintain warmth.	L
✓	L	Impaired vision increases risk of trips & falls	Only run in daylight hours. Encourage awareness of surroundings.	L
✓		Dusts, Fumes or Vapours	N/A	
✓	M	Sunburn	Participants to wear adequate clothing & sunscreen, seek shade.	L
✓		Access in Emergency Situations	N/A	
✓		Energy Consumption	N/A	
✓		Nuisance Noise	N/A	
✓		Water Consumption	N/A	
✓		Hazardous Waste	N/A	
✓		Hazards Emissions	N/A	
✓	M	Activity areas with fences adjacent to Horses, contact with snakes, bees and wasps	Verbal explanation of boundaries, and procedures in event of coming across dangerous wildlife, encourage awareness of surroundings, and reporting of any sightings of dangerous wildlife	M

RISK MATRIX

Work Health and Safety (WHS) Act 2011

This WHS Act 2011 is used by Baptist Camping Victoria on Risk Management Assessment Forms

		CONSEQUENCE				
		MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
LIKELIHOOD	RARE	LOW	LOW	LOW	LOW	LOW
	UNLIKELY	LOW	LOW	MEDIUM	MEDIUM	MEDIUM
	POSSIBLE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	LIKELY	MEDIUM	MEDIUM	HIGH	HIGH	EXTREME
	AMOST CERTAIN	MEDIUM	MEDIUM	HIGH	EXTREME	EXTREME

CONSEQUENCE	MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
OH&S DESCRIPTION	Injury in the Workplace (first aid may be required)	Minor injury requiring professional medical attention, or lost time from the workplace	Injury requiring hospitalisation	Major injury requiring prolonged hospitalisation and rehabilitation	Injury causing significant permanent disability or death

LIKELIHOOD	DESCRIPTION
AMOST CERTAIN	Is expected to occur, almost inevitable
LIKELY	Will occur in most circumstances, not surprised if it happens
POSSIBLE	Possible or likely to occur in some circumstances
UNLIKELY	Could occur in some circumstances, surprised if it happens
RARE	May occur only in rare or exceptional circumstances, but would be highly unexpected