

Activity Description:

Schoolhouse Tour

Location:

Mill Valley Ranch Schoolhouse



- Use:**
- A** Activity must be operated by Baptist Camping Victoria qualified staff.
 - B** In-house training by Baptist Camping Victoria staff required before using this equipment.
 - C** No training required, but all Safe Operating Procedures must be read and followed by all users.
 - D** 'Use Rating' does not apply/is not required.

Activity Use Rating: A / B

(See Guide Below)

(Refer to RISK MANAGEMENT MODEL over Page)

		Initial Matrix Level	Specify Hazard/s	Actions Taken/Control measures to reduce this risk	Revised Matrix Level
	Activity/Task Hazard Identification				
	Being cut or stabbed		N/A		
✓	Struck, crushed, or entangled	L	Being hit by the heavy front door	Ensure door is secured open or closed, bring students through all at once, then closed the door to maintain room temperature	L
✓	Manual handling/ergonomics	L	Getting in and out of the school benches	Encourage students not to rush, and move slowly around the room	L
	Infectious agents or materials		N/A		
✓	Slips, trips, or falls/uneven surfaces	M	Falling up or down the stairs entering or exiting the building	Students are to enter the schoolhouse in single orderly fashion as part of the experience and should therefore not be rushing or pushing to get in or out.	L
	Workplace Conditions/ Environmental Hazard Identification				
	Extremes of temperature		N/A		
	High wind or humidity		N/A		
✓	Inadequate light	L	Straining eyes when in the room and overcast outside	Use of the light in low light conditions, to avoid eyestrain	L
✓	Dusts, fumes, or vapours	L	Breathing in chalk dust	Non-excessive use of the chalkboard's duster will prevent dust from being thrown into the air.	L
	Exposure to UV or other radiation		N/A		
	Access in emergency situations		N/A		
	Nuisance Noise		N/A		

RISK MATRIX

Work Health and Safety (WHS) Act 2011

This WHS Act 2011 is used by Baptist Camping Victoria on Risk Management Assessment Forms

		CONSEQUENCE				
		MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
LIKELIHOOD	RARE	LOW	LOW	LOW	LOW	LOW
	UNLIKELY	LOW	LOW	MEDIUM	MEDIUM	MEDIUM
	POSSIBLE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	LIKELY	MEDIUM	MEDIUM	HIGH	HIGH	EXTREME
	AMOST CERTAIN	MEDIUM	MEDIUM	HIGH	EXTREME	EXTREME

CONSEQUENCE	MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
OH&S DESCRIPTION	Injury in the Workplace (first aid may be required)	Minor injury requiring professional medical attention, or lost time from the workplace	Injury requiring hospitalisation	Major injury requiring prolonged hospitalisation and rehabilitation	Injury causing significant permanent disability or death

LIKELIHOOD	DESCRIPTION
AMOST CERTAIN	Is expected to occur, almost inevitable
LIKELY	Will occur in most circumstances, not surprised if it happens
POSSIBLE	Possible or likely to occur in some circumstances
UNLIKELY	Could occur in some circumstances, surprised if it happens
RARE	May occur only in rare or exceptional circumstances, but would be highly unexpected