



Activity Description:

Location:

Initiatives

Initiatives (Course & Trail)



- Use: **A** Activity must be operated by Baptist Camping Victoria qualified staff.
B In-house training by Baptist Camping Victoria staff required before using this equipment.
C No training required, but all Safe Operating Procedures must be read and followed by all users.
D 'Use Rating' does not apply/is not required.

Activity Use Rating: **A/B**
 (See Guide Below)

(Refer to RISK MANAGEMENT MODEL over Page)

	Initial Matrix Level	Specify Hazard/s	Actions Taken/Control measures to reduce this risk	Revised Matrix Level
Activity/Task Hazard Identification				
✓	M	Being cut or stabbed Use of sticks to complete tasks, low branches	Verbal explanation of awareness of people, only use as is necessary	L
✓	M	Struck, crushed or entangled Branch falling from trees,	Periodic inspections of trees, do not use in severe weather conditions	L
		Electric shock N/A		
✓	L	Manual handling / Ergonomics Lifting other participants to complete tasks	Supervise correct and safe lifting, and only as necessary	L
✓		Infectious Agents or Materials N/A		
✓	M	Slips, Trips or Falls Tripping on roots and stumps on the ground, small falls off platforms	Verbal explanation of awareness of surroundings, choose alternate route, different strategy to complete task.	L
✓	H	Other Factors: Traffic Crossing of road to get to course	Supervise crossing. Complete crossing as a group before moving on.	L
	M	Other Factors: Lost Participant Participant getting lost or walking off	Instructions given to remain with the group, and spread Group Leaders throughout the Participants. Give instructions for what to do if lost.	L
Workplace Conditions/ Environmental Hazard Identification				
✓	H	Extremes of Temperature Dehydration, Hypo/Hyperthermia	Verbal instructions given to drink before departing during Hot weather, Participant to wear adequate clothing	L
✓	M	High Wind or Humidity Winds causing damage to trees, stirring dust	Do not use Activity in severe weather conditions	L
✓	M	Inadequate light Low light, inability to effectively supervise	Activity only used during daylight hours	L
		Dusts, Fumes or Vapours N/A		
✓	M	Exposure to UV or other Radiation Sunburn, heat exhaustion	Participant to wear adequate clothing, Sunscreen on warmer days	L
		Access in Emergency Situations N/A		
		Energy Consumption N/A		
		Nuisance Noise N/A		
		Water Consumption N/A		
		Hazardous Waste N/A		
		Hazards Emissions N/A		
✓	M	Wildlife Interference Wildlife on route or at course (Kangaroos, Snakes, etc.)	Verbal explanation, encourage awareness of surroundings, and reporting sightings	M

RISK MATRIX

Work Health and Safety (WHS) Act 2011

This WHS Act 2011 is used by Baptist Camping Victoria on Risk Management Assessment Forms

		CONSEQUENCE				
		MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
LIKELIHOOD	RARE	LOW	LOW	LOW	LOW	LOW
	UNLIKELY	LOW	LOW	MEDIUM	MEDIUM	MEDIUM
	POSSIBLE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	LIKELY	MEDIUM	MEDIUM	HIGH	HIGH	EXTREME
	AMOST CERTAIN	MEDIUM	MEDIUM	HIGH	EXTREME	EXTREME

CONSEQUENCE	MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
OH&S DESCRIPTION	Injury in the Workplace (first aid may be required)	Minor injury requiring professional medical attention, or lost time from the workplace	Injury requiring hospitalisation	Major injury requiring prolonged hospitalisation and rehabilitation	Injury causing significant permanent disability or death

LIKELIHOOD	DESCRIPTION
AMOST CERTAIN	Is expected to occur, almost inevitable
LIKELY	Will occur in most circumstances, not surprised if it happens
POSSIBLE	Possible or likely to occur in some circumstances
UNLIKELY	Could occur in some circumstances, surprised if it happens
RARE	May occur only in rare or exceptional circumstances, but would be highly unexpected