

Activity Description & Location
Day Hike

USE RATING: C



Use: A Must be operated by Baptist Camping Victoria qualified staff
B In house training at Baptist Camping Victoria required before using this equipment
C Safe operating procedures must be read and adhered to by all users of this equipment
D Does not apply

Risk	Risk Factor	Likelihood	Consequences	Initial Level of Risk	Description of risk	Risk management strategy	Revised Level of Risk
Falling over	Participants falling over on uneven terrain	Possible	Minor	LOW	1.Participants may fall over when walking on uneven terrain 2.Mud, low branches, tripping hazards present on walk	1.Keep to well-lit areas whilst walking where possible 2.Leader should check proposed walk prior to conducting it to ensure no hazards are present and provide proper supervision 3.Leader should have adequately stocked first aid equipment prior to walk 4.Participants should have appropriate footwear on including no open toe shoes	LOW
Participants running into each other	Participants may collide with one another if running	Possible	Minor	LOW	1.If running or walking fast, participants may run into each other	1.Reduction by instruction, ensure participants are not running by maintaining appropriate speed during night walk 2.Provide 1:10 ratio when walking to ensure participants are appropriately supervised	LOW
Exposure to elements	Exposure to heat, rain, cold, storms	Possible	Moderate	MEDIUM	1.Participants may suffer heatstroke or sunstroke in extreme heat, especially children or elderly 2.Risk of electrocution in storms 3.Risk of hypothermia in cold conditions 4.Risk of slipping in wet conditions	1.Wear sun protection in hot weather 2.Do not run activity in temperatures above 34°C 3.Do not conduct activity in storms to minimise risk of electrocution 4.Participants should wear clothing appropriate to conditions 5.Do not conduct activity if deemed unsafe due to weather conditions	LOW
Traffic	Crossing roads in town participants may come into contact with traffic	Unlikely	Critical	MEDIUM	1.Participants may come into contact with both moving and stationary cars or bikes whilst walking offsite	1.Activity leader should ensure participants are aware of road hazards prior to leaving campsite 2.Appropriate supervision by leaders should be maintained at all times 3.Where possible, plan the walk to be on footpaths or on nature strip to limit walking on the road 4.Leaders should have Hi-Vis on to ensure traffic can see the group	LOW
Participants getting lost	Participants may get lost if separated from the group	Unlikely	Major	MEDIUM	1.Participants may become lost if separated from the group whilst offsite	1.Ensure 1:10 ratio at all times when walking 2.Activity leader must be able to contact the back of the group at all times through phone or radio 3.When crossing major intersections care should be taken to ensure group is not too spaced out 4.A count of all participants should be conducted prior to conducting the walk, during the walk, and upon return to camp	LOW
Animals	Stings by ants, snakes, spiders, bees, dogs	Possible	Minor	LOW	1.Participants may be bitten by animals whilst walking	1.Reduction by instruction 2.Staff must have first aid kit with them at activity 3.Inform participants to not go near or touch dogs during walk	LOW