

BCV RISK MANAGEMENT PROCEDURE

USE RATING: C



CAMP FIRE - BURNSIDE

- Use:
- A Must be operated by Baptist Camping Victoria qualified staff
 - B In house training at Baptist Camping Victoria required before using this equipment
 - C Safe operating procedures must be read and adhered to by all users of this equipment
 - D Does not apply

Risk	Likelihood	Consequences	Initial level of Risk	Description of risk	Risk management strategy	Revised level of risk
Injury from loose firewood around campfire	Likely	Moderate	MEDIUM	1.Participants may fall over loose wood on ground around campfire 2.If wood is not placed into fire pit correctly there is a risk of participants becoming caught on wood as they go past	1.Activity leader should ensure no loose wood is around fire pit that poses tripping hazard 2.Participants must be instructed to walk around campfire pit, not run 3.Activity leader must be the only one to put wood on the fire & should do so in a safe manner that does not leave wood sticking out	LOW
Tripping in the dark	Rare	Major	LOW	1.Exposure to heat/flames if participant trips in the dark causing mild to severe injury	1.Turn on all lighting available around campfire pit at night 2.Participants should have independent light source with them when going to campfire pit at night 3.Activity leader should instruct participants to walk around campfire pit 4.Adequately stocked first aid kit should be available at all times 5.Participants should all have appropriate footwear on	LOW
Flying sparks	Possible	Moderate	MEDIUM	1.Participants becoming burnt from sparks flying off main blaze 2.Secondary fires starting from sparks catching nearby fuel on fire	1.Ensure participants maintain distance from campfire pit to prevent flying sparks hitting them 2.Participants should all be wearing appropriate footwear 3.Activity leader should ensure there is no fuel within 2m of campfire pit that may catch alight from sparks 4.Activity leader must be aware of where the water source is located.	LOW
Exposure to elements	Possible	Moderate	MEDIUM	1.Participants may suffer heatstroke or sunstroke in extreme heat, especially children or elderly 2.Risk of electrocution in storms 3.Risk of hypothermia in cold conditions 4.Risk of slipping in wet conditions	1.Wear sun protection in hot weather 2.Encourage adequate water consumption 3.Do not run activity in temperatures above 34°C 4.Cease activity if thunder is audible. 5.Participants should wear clothing appropriate to conditions 6.Do not conduct activity if deemed unsafe due to weather conditions	LOW

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Campfire blaze out of control	Possible	Moderate	MEDIUM	<ol style="list-style-type: none"> 1.Sudden wind change may cause fire to become out of control and spread 2.Too much fuel on fire may cause fire to become large and out of control 3.If fire is lit outside of fire pit it may cause secondary fires and become out of control 	<ol style="list-style-type: none"> 1.Ensure water source nearby to quickly extinguish fire 2.Monitor weather conditions prior to lighting fire & during campfire 3.Limit and monitor wood on fire to ensure it stays small and in control 4.Only light fires in designated fire pit 	LOW
Smoke inhalation	Possible	Minor	LOW	<ol style="list-style-type: none"> 1.Risk of asthma or respiratory conditions to both leaders and participants from breathing in smoke from campfire 	<ol style="list-style-type: none"> 1.Ensure all participants with asthma have preventers with them 2.Do not put green wood, leaves or anything that smokes a lot when participants are at campfire 3.Monitor wind direction and conditions to prevent risk of smoke inhalation 	LOW



RISK ASSESSMENT MATRIX

Baptist Camping Victoria prioritises safety for all activities and uses this Risk Matrix as a tool to assess and manage risk effectively.

		Consequence				
		Minor	Moderate	Major	Critical	Catastrophic
Likelihood	Rare	Low	Low	Low	Low	Medium
	Unlikely	Low	Low	Medium	Medium	Medium
	Possible	Low	Medium	Medium	High	High
	Likely	Medium	Medium	High	High	Extreme
	Almost Certain	Medium	High	High	Extreme	Extreme
Consequence		Minor	Moderate	Major	Critical	Catastrophic
Health and Safety		Injury treatable in workplace (First aid)	Minor injury requiring professional medical attention or lost time from workplace	Injury requiring hospitalisation	Major Injury requiring prolonged hospitalisation and rehabilitation.	Injury causing significant permanent disability or death
Likelihood	Definition					
Almost certain	Is expected to occur; almost inevitable					
Likely	Will occur in most circumstances; not surprising if it happens					
Possible	Possible or likely to occur in some circumstance					
Unlikely	Could occur in some circumstances; surprised if it happens					
Rare	May occur only in rare or exceptional circumstances, but would be highly unexpected					