

Activity Description & Location
Archery Tag

USE RATING: B



- Use: A Must be operated by Baptist Camping Victoria qualified staff
 B In house training at Baptist Camping Victoria required before using this equipment
 C Safe operating procedures must be read and adhered to by all users of this equipment
 D Does not apply

| Risk | Risk Factor | Likelihood | Consequences | Initial Level of Risk | Description of risk | Risk management strategy | Revised level of risk |
|---------------------------|--|------------|--------------|-----------------------|--|--|-----------------------|
| Participants falling over | Participants tripping over barriers, hay, or sticks | Possible | Minor | LOW | 1. Whilst running during gameplay participants may slip on hay on ground 2. Participants may trip on arrows, sticks or other ground hazards | 1. Ensure hay is evenly spread to prevent slipping 2. Activity leader should check course for fallen branches/sticks prior to commencement of activity 3. Activity leader must have adequately stocked first aid kit | LOW |
| Injury from barriers | Participants may run into barriers or have barriers fall on them | Possible | Minor | LOW | 1. Participants may have barriers fall on them during gameplay 2. Participants may run into barriers due to low vision from masks | 1. All barrier should be secured to trees or each other for stability within the course and checked prior to gameplay 2. Participants must be wearing masks, encourage walking rather than running during gameplay | LOW |
| Arrows breaking | Arrows may break from use during gameplay | Rare | Major | LOW | 1. The soft foam end of arrows may come off during gameplay and cause injury to participants | 1. Arrows should be checked by activity leader at the beginning of each game and monitored constantly during gameplay. 2. Activity leader should inform participants to remove broken arrows during gameplay and alert activity leader | LOW |
| Exposure to elements | Exposure to heat, rain, cold, storms | Possible | Moderate | MEDIUM | 1. Participants may suffer heatstroke or sunstroke in extreme heat, especially children or elderly 2. Risk of electrocution in storms 3. Risk of hypothermia in cold conditions 4. Risk of slipping in wet conditions | 1. Wear sun protection in hot weather 2. Do not run activity in temperatures above 34°C 3. Do not conduct activity in storms to minimise risk of electrocution 4. Participants should wear clothing appropriate to conditions 5. Do not conduct activity if deemed unsafe due to weather conditions | LOW |
| Animals | Stings by ants, snakes, spiders, bees | Possible | Minor | LOW | 1. Participants may be bitten by animals within the course area | 1. Reduction by instruction 2. Staff must have first aid kit with them at activity 3. Reduce risk by filling in ant holes 4. Reduce leaf litter and ground coverage that may attract snakes | LOW |
| Being hit by arrow | Being hit by a fast arrow up close may cause injury | Possible | Moderate | MEDIUM | 1. Participants may be hit in the eye, nose, mouth or ear during gameplay 2. If shot close up, arrows may cause bruising or injury to participants 3. Observers may be hit by arrows going out of course area | 1. All participants must wear appropriate supplied masks while inside the playing area 2. Participants must be informed of 2m shooting rule prior to gameplay 3. Participants should be instructed to not aim for others heads 4. Ensure all observers are in <i>safe zone</i> and not inside the course at any stage | LOW |
| Use of bow | Injury to participant from incorrect bow usage | Possible | Minor | LOW | 1. Participant may have bow shatter whilst holding it if they <i>dry fire</i> 2. String from bow may hit participants arm when shooting arrow | 1. Reduction by instruction, participants should not dry fire bow during activity 2. Ensure proper instruction when talking to participants about holding bow, offer arm guard when necessary | LOW |

USE RATING: C