

Activity Description & Location
Archery – Camp Wilkin

USE RATING: C



- Use: A Must be operated by Baptist Camping Victoria qualified staff
B In house training at Baptist Camping Victoria required before using this equipment
C Safe operating procedures must be read and adhered to by all users of this equipment

Risk	Risk Factor	Likelihood	Consequences	Initial Level of Risk	Description of risk	Risk management strategy	Revised level of risk
Sharp end of arrow and carrying arrow	Participants may get injured when carrying arrow if they fall over, injure someone else	Unlikely	Major	MEDIUM	1.Participants may trip when carrying arrows and impale themselves 2.Participants may stab other participants while carrying arrows	1.Ensure no tripping hazards are present at the beginning of each session 2.Reduction by instruction, participants should always walk and carry arrow with sharp end pointing down 3.Activity leader should have adequately supplied first aid kit	LOW
Target fall on participants	Injury from target falling on participant	Rare	Moderate	LOW	1.Target may fall on participant when removing arrow from target	1.Activity leader should ensure participant is aware of risk, and puts hand on target prior to removing arrow to ensure it won't fall 2.Participants should remove arrows one at a time	LOW
Use of bow	Injury to participant from incorrect bow usage	Possible	Minor	LOW	1.Participant may have bow shatter whilst holding it if they <i>dry fire</i> 2. String from bow may hit participants arm when shooting arrow	1.Reduction by instruction, participants should not dry fire bow during activity 2.Ensure proper instruction when talking to participants about holding bow, offer arm guard when necessary	LOW
Exposure to elements	Exposure to heat, rain, cold, storms	Possible	Moderate	MEDIUM	1.Participants may suffer heatstroke or sunstroke in extreme heat, especially children or elderly 2.Risk of electrocution in storms 3.Risk of hypothermia in cold conditions 4.Risk of slipping in wet conditions	1.Wear sun protection in hot weather 2.Do not run activity in temperatures above 34°C 3.Do not conduct activity in storms to minimise risk of electrocution 4.Participants should wear clothing appropriate to conditions 5.Do not conduct activity if deemed unsafe due to weather conditions	LOW
Being hit by an arrow	Being hit by another participant shooting an arrow	Rare	Major	LOW	1.Participants may be hit by another participant shooting an arrow 2.Animals may be hit by shooting arrows 3.People passing by or doing another activity may be shot by an arrow	1.Ensure all participants are in <i>safe zone</i> prior to anyone shooting an arrow 2.Reduction by instruction, all participants should only shoot towards target 3.If animals are passing by, stop shooting until they are gone 4.Activity leader should put up bunting to eliminate risk of participants running past in	LOW

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						front or behind target	
Shelter falling on participants	Target shelter may fall on participants	Rare	Critical	LOW	1.Shelter above the targets may fall on participants	1.Shelter should be checked in quarterly check by programming team, and daily prior to use	LOW

D Does not apply