



Activity Description:

Archery

Location:

Archery (Range)



- Use:**
- A** Activity must be operated by Baptist Camping Victoria qualified staff.
 - B** In-house training by Baptist Camping Victoria staff required before using this equipment.
 - C** No training required, but all Safe Operating Procedures must be read and followed by all users.
 - D** 'Use Rating' does not apply/is not required.

Activity Use Rating: **A**
(See Guide Below)

(Refer to RISK MANAGEMENT MODEL over Page)

	Initial Matrix Level	Specify Hazard/s	Actions Taken/Control measures to reduce this risk	Revised Matrix Level	
Activity/Task Hazard Identification					
✓	M	Being cut or stabbed	Walking into/ being poked by arrow	Proper instruction for use of equipment, and arrow retrieval	L
✓	M	Struck, crushed or entangled	Risk of shed falling	Regular inspection & maintaining of structure	L
		Electric shock	N/A		
✓	L	Manual handling / Ergonomics	Injury while moving target	Staff only to move targets, correct lifting techniques utilized	L
		Infectious Agents or Materials	N/A		
✓	M	Slips, Trips or Falls	Falls when collecting arrows from range	Point out areas of uneven ground, clearly define activity space	L
✓	M	Other Factors:	Being slapped by bow string	Proper instruction on use of bow and troubleshooting	L
✓	M	Other Factors:	Being shot by another participant	Clearly define activity space, and promoting range safety, only shoot when given instruction	M
Workplace Conditions/ Environmental Hazard Identification					
✓	L	Extremes of Temperature	Heat Exhaustion	Encourage hydration and remain in shade	L
		High Wind or Humidity	N/A		
✓	N	Inadequate light	Low vision	Only used during Daylight Hours	N
✓	L	Dusts, Fumes or Vapours	Dust blown up from Range	Watering dust in staging area, asthma puffers encouraged to be carried	L
✓	L	Exposure to UV or other Radiation	Getting sunburnt	Encourage sun smart clothing and hydration, use of sunscreen and remain in shade when not collecting arrows	L
		Access in Emergency Situations	N/A		
		Energy Consumption	N/A		
✓	L	Nuisance Noise	Annoyance to neighbours	Only operate activity during Daylight hours	N
		Water Consumption	N/A		
		Hazardous Waste	N/A		
		Hazards Emissions	N/A		
✓	M	Wildlife Interference	Snake bite or spider bite	Maintain Range grass length, maintain visibility	M

RISK MATRIX

Work Health and Safety (WHS) Act 2011

This WHS Act 2011 is used by Baptist Camping Victoria on Risk Management Assessment Forms

		CONSEQUENCE				
		MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
LIKELIHOOD	RARE	LOW	LOW	LOW	LOW	LOW
	UNLIKELY	LOW	LOW	MEDIUM	MEDIUM	MEDIUM
	POSSIBLE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	LIKELY	MEDIUM	MEDIUM	HIGH	HIGH	EXTREME
	AMOST CERTAIN	MEDIUM	MEDIUM	HIGH	EXTREME	EXTREME

CONSEQUENCE	MINOR	MODERATE	MAJOR	CRITICAL	CATASTROPHIC
OH&S DESCRIPTION	Injury in the Workplace (first aid may be required)	Minor injury requiring professional medical attention, or lost time from the workplace	Injury requiring hospitalisation	Major injury requiring prolonged hospitalisation and rehabilitation	Injury causing significant permanent disability or death

LIKELIHOOD	DESCRIPTION
AMOST CERTAIN	Is expected to occur, almost inevitable
LIKELY	Will occur in most circumstances, not surprised if it happens
POSSIBLE	Possible or likely to occur in some circumstances
UNLIKELY	Could occur in some circumstances, surprised if it happens
RARE	May occur only in rare or exceptional circumstances, but would be highly unexpected