

Halls Gap Risk Management Plan		Playground & swing set												
<p>Coordinator:</p> <p>Location: Halls Gap Baptist Centre 69-71 Grampians road Halls Gap 3381</p> <p>Date(s)at the Centre:</p> <p>This RMP covers use of the swing set and playground at Burnside Camp</p> <p>This activity must be supervised by an adult</p>		<p>Group/class:</p> <p>Number in group/class:</p> <p>Accompanying staff:</p> <p>Parents, caregivers, volunteers:</p> <p>Contact Numbers:</p> <p>Caretaker: 0439001547 Baptist Camping Vic Office 03 5263 3222</p>												
Hazard/Risk Identification Type/Cause	<p style="text-align: center;">Priority</p> <table border="1"> <thead> <tr> <th style="text-align: center;">Severity</th> <th style="text-align: center;">Likelihood</th> </tr> </thead> <tbody> <tr> <td>N-Negligible</td> <td>AC–Almost Certain</td> </tr> <tr> <td>FA-First Aid</td> <td>L - Likely</td> </tr> <tr> <td>M-Moderate</td> <td>P-Possible</td> </tr> <tr> <td>M+ - Major</td> <td>U-Unlikely</td> </tr> <tr> <td>C-Catastrophic</td> <td>R-Rare</td> </tr> </tbody> </table>	Severity	Likelihood	N-Negligible	AC–Almost Certain	FA-First Aid	L - Likely	M-Moderate	P-Possible	M+ - Major	U-Unlikely	C-Catastrophic	R-Rare	<p>Risk Management Plan - Elimination or Control Measures</p> <p>Elimination Substitution Isolation Engineering Administration PPE Who When</p>
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<ol style="list-style-type: none"> 1. Equipment Failure 2. Falling, Slipping 3. Injury caused by being hit by equipment 4. Injury caused by jamming, cutting 5. Sunburn 	<ol style="list-style-type: none"> 1. <i>FA + U = Low</i> 2. <i>FA + P = Medium</i> 3. <i>FA + L = Medium</i> 4. <i>FA + P = Medium</i> 5. <i>FA + U = low</i> 	<ol style="list-style-type: none"> 1. Reduction by visual check of equipment before every camp. Check safety guards are in place and working correctly. 2. Reduce possibility by supervision to ensure no skylarking and misuse of equipment. Soft drop sufficiently deep. Do not use when wet. Check for objects or holes in falling area 3. Supervision at all times. No walking in front or behind equipment while in use. Verbal instruction before use. 4. Checks that all safety guards are in working order before every camp. One child at a time on an activity. Appropriate foot wear at all times. Ground area checked for objects or holes before use. 5. Reduction by application of sunscreen every 2 hours, hats and shirts to be worn. 	<p>As all of the risks identified are in the Low, and Medium Risk Matrix categories this activity may be supervised by an adult who is competent to perform ALL the tasks indicated in this plan.</p> <p>This may be a Teacher, Group Leader or <i>Burnside</i> Camp Staff member. they MUST indicate that they meet this criteria to Burnside Camp management prior to commencing supervision.</p>	<p>Prior to commencing the activity, and with constant supervision during the activity and with review at the conclusion of the activity (including final care as required). All treatment for injury – even minor – is to be recorded appropriately</p>
<p>Excursion coordinator: _____ Date: _____</p>	<p>Plan developed by Burnside Camp staff in conjunction with the plan on CCI website to meet the OHS standards set by Work care.</p> <p>Risk Management Plan communicated to: Geoff Caldwell</p>			
<p>Principal: _____</p>	<p>Signature: _____</p>	<p>Review Date: _____</p>	<p>Who ?</p> <p>Where?</p>	
<p>Monitor & Review:</p> <ul style="list-style-type: none"> • Were the controls effective? • Were all those involved in the excursion aware of the controls? • Were new hazards identified? • What further actions are required at camp? 				